

COMMUNITY OF PEACE ACADEMY
Board Minutes: November 14th, 2022

Members Present: Kevin Keto, Sarah Zosel, Shawn Nilsson, Orobosa Ero, Megan Cina-Bernard

Members Absent: Ker Zeng Moua, Anna Schick, Maggie Elenz

Ex-Officio Members Present: Tim McGowan, Executive Director

Guests Present: Molly Huml, Elementary Principal; Bryan Farkas, Special Education Coordinator; Shina Moua, Student Council President; Joe Doll, Middle School Principal; Erin Fiege, Teacher; Brenda Kes, Bergen KDV; Bonnie Johnson, District Business Manager and Food Services Coordinator

Peace Circle.

Recommendation #1: Acceptance of the Minutes: October 10, 2022. (**Attachment A**) - *Sarah Zosel*

- **Recommended:** Kevin Keto
- **Second:** Orobosa Ero
- **Voting in Favor:** Kevin Keto, Sarah Zosel, Shawn Nilsson, Orobosa Ero, Megan Cina-Bernard

Recommendation #2: Acceptance of the Agenda: November 14, 2022.- *Sarah Zosel*

- **Recommended:** Megan Cina-Bernard
- **Second:** Kevin Keto
- **Voting in Favor:** Kevin Keto, Sarah Zosel, Shawn Nilsson, Orobosa Ero, Megan Cina-Bernard

Community Comments

- Needs to be on our agenda, we are amending this starting this meeting. 5 minutes will be allotted for anyone present to make comments. Commentary is limited to 1 minute per person.
- No comments were made at this time

Treasurer's Report

September 2022 Financial Report - (**Attachment B1**) *Brenda Kes*

September 2022 Supplemental Report - (**Attachment B2**) *Shawn Nilsson*

Recommendation #3: Approve the September 2022 Financial Report.

- **Recommended:** Shawn Nilsson
- **Second:** Orobosa Ero
- **Voting in Favor:** Kevin Keto, Sarah Zosel, Shawn Nilsson, Orobosa Ero, Megan Cina-Bernard

Recommendation #4: Approve the September 2022 Checks and Wire Payments Report.

- **Recommended:** Megan Cina-Bernard
- **Second:** Kevin Keto
- **Voting in Favor:** Kevin Keto, Sarah Zosel, Shawn Nilsson, Orobosa Ero, Megan Cina-Bernard

Executive Director's Report. (Attachments C1-C5) - Tim McGowan

Executive Director's Report Attachment November 14th, 2022

I. PERSONNEL REPORT

A. Leaves:

- There are no leaves to report.

B. Separations

- Jieun Becker-Kim is no longer a CPA employee as of 10/19/22
- Amily Yang is no longer a CPA employee as of 10/19/22
- Trisha Acers is no longer a CPA employee as of 10/24/22

C. New Hires

- We have hired Rachel Ryberg as our High School English Teacher

D. Reassignments

- There are no reassignments to report.

Recommendation: Accept the November 2022 Personnel Report.

II. ACADEMIC PROGRAM

A. Elementary (Molly Huml):

Elementary Highlights and Happenings November 2022

Happenings ●

- **Dedication Day**
 - Some of our 4th and Kinder students performed
- **October PeaceBuilder of the Month Breakfast was held this Morning**
- **Fall Conferences**
 - Teachers are wrapping up family contact
 - Goal of 100% attendance Teaching & Learning
- **Responding to Data**
 - Tier II interventions continue to be underway
 - Classwide interventions underway
- **FASTBridge**
 - Winter Window: January 30-February 11 Building Activities and Staff Development
- **Professional Learning Community (PLC) Updates**
 - Recent PLCs have focused on: classwide interventions, Teacher Voice & Word Choice, Peer Observations
 - Upcoming PLCs will focus on the areas of: Teacher Voice & Word Choice, Peer Observations, Student Engagement Reflection 1 On the Radar
- **Hiring**
 - Open positions:
 - ELD
 - Monitoring applicants
 - SPED
 - Monitoring applicants
 - Academic Interventionist
 - Monitoring applicants

B. High School (Jason Carver):

What's happening in the HS (November school board update):

October's High School highlights include our in-person and virtual conference nights. Between the two conference nights, we connected with over 140 families. We would have liked to have connected with more families however we will continue to make connections with those families we missed throughout this first semester. Our Virtual Visit conferences have wrapped up, connecting with nearly 70% of families. We have been focusing on deepening our relationships with students and families both in and after school.

Another October highlight and connection point has been through our field trips. On October 5th we had students attend the National College Fair at St. Olaf through our ETS TRIO partnership. We also had our annual Vision Quest for seniors. Class of '23 students attended a day of team building challenges at Camp St. Croix on October 6th and a day of reflection, goal setting and more team building at St. Patrick's church on October 7th. On October 26th our senior CIS Writing class participated in a series of lectures and breakout groups with college professors on University of Minnesota campus. All of these off campus trips have been a wonderful CPA experience for students and staff!

We are in the process of examining our NWEA test scores for reading and math in grades 9-11. School wide we are focusing on vocabulary and reading comprehension. Teachers are collaborating across grade levels and across subjects to improve academic language skills needed to improve test scores and overall

academic success. We are meeting students where they are at and moving them forward to where we want them to be.

C. Schoolwide:

- Dedication Day program
 - October 27
 - 10:00am - 10:25am
 - Recorded to YouTube
 - All Classrooms and Staff watched Livestream
 - 4th Grade, 8th Grade, 12th Grade, 5th Grade/Kinder Singers and Choir in RGA.
 - views from website posting
- Parent/Teacher Conferences
 - HS: In-Person October 27, Virtual November 1
 - MS: In-Person November 3, Virtual November 7
 - ES: Virtual November 9 & 10
- The ELD Department is planning our Multilingual Family Night 2022! It will be **Tuesday, Nov 15th**, from **6:00-8:00** in the RGA. This is an event to celebrate multilingualism at CPA and to foster connections with our families. Last year the principals were able to come by for a little bit. I would like to invite you to do that again, it is a really great way for our families to see CPA supporting their communities. I will also be connecting with other staff, anyone who wants to come is welcome.
- Staff Winter Party will be on Thursday, December 15 from 3-4pm
- Winter Concert will be on Thursday, December 15 from 6-7pm
- **Recommendation: Approve the updated credit requirements for the graduation Class of 2023 (Attachment C2)**

III. FINANCE

A. Enrollment

Please see next page for included graphic

COMMUNITY OF PEACE ACADEMY – 2022-2023 ENROLLMENT 11/11/2022				
Grade	Waiting	Enrollment 22-23	Capacity	Grade
PreK	44	34	34	PreK
KNDG	0	58	75	KNDG
1	9	53	50	1
2	3	50	50	2
3	3	52	50	3
4	4	74	75	4
5	0	56	75	5
6	0	74	75	6
7	7	72	75	7
8	28	78	75	8
9	7	69	75	9
10	4	67	75	10
11	1	58	75	11
12	0	57	75	12
	110	852	934	

IV. Authorizer

- UST Quarterly Report (**Attachment C3**)
- UST Site Visit Report (**Attachment C4**)

VI. Other Business

- Discussed with members of the Facility Health and Safety Committee Snow removal quotes and have agreed to a snow removal contract with Turf Tiger at a cost of \$3200 per month.
- Installation of the new RTU atop the building was completed on Friday, October 21. Payment for this pre-approved work will be submitted on November 14. (**Attachment C5**)

Recommendation #5: Accept the November 2022 Personnel Report.

- **Recommended:** Sarah Zosel
- **Second:** Kevin Keto
- **Voting in Favor:** Kevin Keto, Sarah Zosel, Shawn Nilsson, Orobosa Ero, Megan Cina-Bernard

Recommendation #6: Approve the updated credit requirements for the graduation Class of 2023

- **Recommended:** Kevin Keto
- **Second:** Sarah Zosel
- **Voting in Favor:** Kevin Keto, Sarah Zosel, Shawn Nilsson, Orobosa Ero, Megan Cina-Bernard

Food Service Review and Approval Policy - Tim McGowan

Recommendation #7: Approve Policy 5.9.1 Meal Charge (Attachment D1**)**

- **Recommended:** Orobosa Ero
- **Second:** Shawn Nilsson
- **Voting in Favor:** Kevin Keto, Sarah Zosel, Shawn Nilsson, Orobosa Ero, Megan Cina-Bernard

Recommendation #8: Approve Policy 5.5.10 Wellness (Attachment D2**)**

- **Recommended:** Megan Cina-Bernard
- **Second:** Kevin Keto
- **Voting in Favor:** Kevin Keto, Sarah Zosel, Shawn Nilsson, Orobosa Ero, Megan Cina-Bernard

Committee Reports - Tim McGowan

- Facility, Health, & Safety Committee Minutes (**Attachment E1**)
- Finance Committee Minutes (**Attachment E2**)
- Mission and Policy Committee Minutes (**Attachment E3**)

Recommendation #9: Approve Policy 4.1.1 Teacher Evaluation (Attachment E4**)**

- **Recommended:** Orobosa Ero
- **Second:** Kevin Keto
- **Voting in Favor:** Kevin Keto, Sarah Zosel, Shawn Nilsson, Orobosa Ero, Megan Cina-Bernard

Recommendation #10: Approve Policy 6.1 Length of School Year and School Calendar (Attachment E5**)**

- **Recommended:** Megan Cina-Bernard
- **Second:** Kevin Keto
- **Voting in Favor:** Kevin Keto, Sarah Zosel, Shawn Nilsson, Orobosa Ero, Megan Cina-Bernard

Recommendation #11: Approve Policy 7.1.3 Fund Balance (Attachment E6**)**

- **Recommended:** Orobosa Ero
- **Second:** Kevin Keto
- **Voting in Favor:** Kevin Keto, Sarah Zosel, Shawn Nilsson, Orobosa Ero, Megan Cina-Bernard

Middle School Update - Joe Doll

- 7th/8th grade get more choice in their schedule with electives!
- 7th/8th grade see their ELA teachers twice a day— once for reading and once for writing

- 5th/6th grade schedule hasn't changed
- Math intervention has looked like both a push-in and a push-out model. 10% increase in math skills across middle school! Illustrative Math is the curriculum that is being used in math classes.
- Aaron Tepp and Nico Zbacnik have weekly meetings with teachers, similar to our coaching model
- Focus on trauma-informed classrooms through *Fostering Resilient Learners* by Kristin Souers and Pete Hall
- Community Partnerships: Beyond the Walls
 - Learn how to play Squash and partner with college students who support our students
 - There's a bit of a waiting list– this program prefers to start small as they build a relationship with CPA, but are hoping to grow this program.

Approval of Contracts & Purchases- (Attachment F1-F2)

Recommendation #12: Approve the Membership renewal for Niche

- **Recommended:** Sarah Zosel
- **Second:** Shawn Nilsson
- **Voting in Favor:** Kevin Keto, Sarah Zosel, Shawn Nilsson, Orobosa Ero, Megan Cina-Bernard

Recommendation #13: Approve the purchase of basketball shot clocks from Aim electronics.

- **Recommended:** Shawn Nilsson
- **Second:** Megan Cina-Bernard
- **Voting in Favor:** Kevin Keto, Sarah Zosel, Shawn Nilsson, Orobosa Ero, Megan Cina-Bernard

Board Initial and Ongoing Training Plan - Sarah Zosel

Community Engagement Update (Attachment G)

Adjourn.

Recommendation #14: Adjourn the meeting

- **Recommended:** Kevin Keto
- **Second:** Sarah Zosel
- **Voting in Favor:** Kevin Keto, Sarah Zosel, Shawn Nilsson, Orobosa Ero, Megan Cina-Bernard

Next Meeting: Monday, December 12th at 6:00 p.m.

Agenda Items:

High School Update, Jason Carver