

**COMMUNITY OF PEACE ACADEMY  
Board Minutes: October 10<sup>th</sup>, 2022**

**Members Present:** Kevin Keto, Anna Schick, Sarah Zosel, Shawn Nilsson, Orobosa Ero, Daysi Rivas, Megan Cina-Bernard, Maggie Elenz

**Members Absent:** Ker Zeng Moua

**Ex-Officio Members Present:** Tim McGowan, Executive Director

**Guests Present:** Molly Huml, Elementary Principal; Bryan Farkas, Special Education Coordinator; Shina Moua, Student Council President; Terry Moffatt, University of St. Thomas; Joe Doll, Middle School Principal; Erin Fiege, Teacher; Brenda Kes, Bergen KDV; Bonnie Johnson, District Business Manager and Food Services Coordinator; Jason Carver, High School Principal

Peace Circle.

**Recommendation #1:** Acceptance of the Minutes: September 12, 2022. **(Attachment A)** - *Sarah Zosel*

- **Recommended:** Orobosa Ero
- **Second:** Maggie Elenz
- **Voting in Favor:** Kevin Keto, Anna Schick, Sarah Zosel, Shawn Nilsson, Orobosa Ero, Daysi Rivas, Megan Cina-Bernard, Maggie Elenz. **Motion Passed.**

**Recommendation #2:** Acceptance of the Agenda: October 10, 2022 .- *Sarah Zosel*

- **Recommended:** Shawn Nilsson
- **Second:** Kevin Keto
- **Voting in Favor:** Kevin Keto, Anna Schick, Sarah Zosel, Shawn Nilsson, Orobosa Ero, Daysi Rivas, Megan Cina-Bernard, Maggie Elenz. **Motion Passed.**

Treasurer's Report. - *Brenda Kes, Shawn Nilsson*

**Recommendation #3: Approve the August 2022 Financial Statements (Attachment B1)**

- **Recommended:** Anna Schick
- **Second:** Daysi Rivas
- **Voting in Favor:** Kevin Keto, Anna Schick, Sarah Zosel, Shawn Nilsson, Orobosa Ero, Daysi Rivas, Megan Cina-Bernard, Maggie Elenz. **Motion Passed.**

**Notes:** Finance Committee also reports during this time. It's still quite early in the year, nothing of note to report at this time. No questions from the Board at this time.

**Recommendation #4: Approve the August 2022 Checks and Wire Payments Report. (Attachment B2 )**

- **Recommended:** Shawn Nilsson
- **Second:** Megan Cina-Bernard
- **Voting in Favor:** Kevin Keto, Anna Schick, Sarah Zosel, Shawn Nilsson, Orobosa Ero, Daysi Rivas, Megan Cina-Bernard, Maggie Elenz. **Motion Passed.**

6:30 p.m. Executive Director's Report. - *Tim McGowan*

**Recommendation #5: Accept the October 2022 Personnel Report. (Attachment C1)**

- **Recommended:** Kevin Keto

- **Second:** Anna Schick
- **Voting in Favor:** Kevin Keto, Anna Schick, Sarah Zosel, Shawn Nilsson, Orobosa Ero, Daysi Rivas, Megan Cina-Bernard, Maggie Elenz. **Motion Passed.**

**Recommendation #6: Accept Community of Peace Academy's Annual Report/World's Best Workforce Report. (Attachment C2)**

- **Recommended:** Orobosa Ero
- **Second:** Shawn Nilsson
- **Voting in Favor:** Kevin Keto, Anna Schick, Sarah Zosel, Shawn Nilsson, Orobosa Ero, Daysi Rivas, Megan Cina-Bernard, Maggie Elenz. **Motion Passed.**

**Notes:** Heard from Terry Moffatt, the Charter Authorizer from the University of St. Thomas. They met with several focus groups and the feedback was overwhelmingly positive. The highlight that everyone interviewed in the focus groups mentioned was how powerful and important community is at CPA. Our next steps are to work on the charter renewal application.

**Executive Director's Report, Attachment C1, October 10th, 2022**

**I. PERSONNEL REPORT**

A. Leaves:

- There are no leaves to report

B. Separations

- Jaylen Newton is no longer a CPA employee as of 9/29/22.

C. New Hires

- We have hired Cortney Hernandez to be our PreK-8 Receptionist starting 9/26/22.
- We have hired Moises Meza to be our PreK-4 Special Education Paraprofessional starting 10/3/22.
- We have hired Julie Dearing to be our new High School Special Education Teacher starting 10/25/22.
- We have hired Dailee Dearing to be our new High School Special Education Paraprofessional starting 10/31/22.

D. Reassignments

- There are no reassignments to report

E. Still Posting

- Kindergarten ELD
- 2nd Grade ELD
- Elementary SpEd
- Elementary SpEd Paraprofessional
- Middle School Social Studies Teacher

- Middle School ELD Teacher
- Middle School SpEd Teacher
- High School Math Teacher
- High School SpEd Teacher

**Recommendation: Accept the October 2022 Personnel Report.**

## **II. ACADEMIC PROGRAM**

### **A. Middle School (Joe Doll):**

We're working on settling into our routines in middle school. As we delve deeper into academics, we're excited to launch a number of interventions as recommended by the Fastbridge assessment. In music class, Minneapolis artist Lil Crush is visiting and talking about his career in music. In grades seven and eight, we've re-started our partnership with Minnesota Community Care with Sandy visiting each grade once a week to lead conversations around healthy relationships and safe behavior with peers. We've also got school dances this month to celebrate the great work that's being done across the board.

### **B. High School (Jason Carver):**

We have worked hard to establish a culture of learning and respect for all. We are proud of creating our HS Social Contract where students worked in small groups with representatives from each class to establish an understanding that will help guide CPA High School this year. Posters of this agreement will be posted throughout the high school and in every classroom.

Here's what they created:

#### **Community of Peace High School students, we agree to...**

- **Be respectful to all**
- **Take responsibility for ourselves**
- **Use a growth mindset**
- **Be leaders**

We have completed our first round of NWEA testing in math and reading for grades 9 - 12. Through our partnership with TRIO ETS, 20 juniors and seniors will attend the National College Fair

on Wednesday October 5th at St Olaf College. Our seniors will participate in the annual Vision Quest on October 6th at Camp St. Croix and October 7th at St Patrick's Church. On October 27th we will have our first round of in-person parent/teacher conferences, held in the High School auditorium. We are excited to connect with our families to give them insight on how their child is performing at school.

### C. Schoolwide:

- a. UST Quarter 1 Report: Annual Report/WBWF  
(Attachment C2) b. Authorizer Report - Teresa Moffatt,  
UST

## III. FINANCE

### A. Enrollment

COMMUNITY OF PEACE ACADEMY - 2022-2023 ENROLLMENT 10/3/2022				
Grade	Waiting	Enrollment 22-23	Capacity	Grade
PreK	45	34	34	PreK
KNDG	0	58	75	KNDG
1	9	54	50	1
2	3	53	50	2
3	0	52	50	3
4	4	74	75	4
5	1	56	75	5
6	0	74	75	6
7	4	75	75	7
8	28	79	75	8
9	5	74	75	9
10	3	70	75	10
11	1	60	75	11
12	0	57	75	12
	103	870	934	

### Committee Reports - Tim McGowan

- Facility, Health, & Safety Committee Minutes (Attachment D1)
- Finance Committee Minutes (Attachment D2)
- Mission and Policy Committee Report → As of this Board meeting, hasn't met yet

2022 Elementary Update - *Molly Huml*

Dedication Day Update - *Tim McGowan*

- We can have a full community gathering (not against COVID protocols)
- Positive feedback after the livestream last year
- We're going into 3 straight weeks of conferences where teachers will stay late... adding another evening event would be a strain... Dedication Day will be livestreamed during the school day. This will honor that strain. That's something from the pandemic we can take with us.

Board Goal Setting - *Sarah Zosel*

CPA Strategic Plan Update

Community Engagement Report (**Attachment E**)

Adjourn. **Recommendation #7: Adjourn the Meeting.**

- **Recommended:** Anna Schick
- **Second:** Maggie Elenz
- **Voting in Favor:** Kevin Keto, Anna Schick, Sarah Zosel, Shawn Nilsson, Orobosa Ero, Daysi Rivas, Megan Cina-Bernard, Maggie Elenz. **Motion Passed.**

**Next Meeting:** Monday, November 14<sup>th</sup> at 6:00 p.m.

Agenda Items:

Middle School Update, Joe Doll

Board Initial and Ongoing Training Plan

2022-2023 Budget Update