

Independent School District 4015
Community of Peace Academy
Board of Directors Meeting
Minutes: August 8, 2022

Attachment A

Members Present: Kevin Keto, Anna Schick, Sarah Zosel, Shawn Nilsson, Orobosa Ero, Daysi Rivas, Maggie Elenz, Ker Zeng Moua, Megan Cina-Bernard

Members Absent: n/a

Ex-Officio Members Present: Tim McGowan

Guests Present: Erin Fiege, PreK-4 Instructional Coach; Joe Doll, Middle School Principal; Molly Huml, Elementary School Principal; Bonnie Johnson, District Business Manager; Jason Carver, High School Principal; Bryan Farkas, Special Education Coordinator

- Peace Circle.
- Acceptance of the Minutes: August 8th, 2022. **(Attachment A)** - *Sarah Zosel* **Recommendation #1: Approve the minutes from August 8, 2022**
 - **Recommended:** Orobosa Ero
 - **Second:** Shawn Nilsson
 - **Voting in Favor:** Kevin Keto, Anna Schick, Sarah Zosel, Shawn Nilsson, Orobosa Ero, Daysi Rivas, Maggie Elenz, Ker Zeng Moua, Megan Cina-Bernard. **Motion Passed.**
- Acceptance of the Agenda: September 12, 2022 .- *Sarah Zosel*
 - **Recommendation #2: Approve the agenda for September 12, 2022**
 - **Recommended:** Maggie Elenz
 - **Second:** Ker Zeng Moua
 - **Voting in Favor:** Kevin Keto, Anna Schick, Sarah Zosel, Shawn Nilsson, Orobosa Ero, Daysi Rivas, Maggie Elenz, Ker Zeng Moua, Megan Cina-Bernard. **Motion Passed.**
- Treasurer's Report. **(Attachment B)**
 - **Recommendation #3: Approve the July 2022 Checks and Wire Payments Report.**
 - **Recommended:** Anna Schick
 - **Second:** Kevin Keto
 - **Voting in Favor:** Kevin Keto, Anna Schick, Sarah Zosel, Shawn Nilsson, Orobosa Ero, Daysi Rivas, Maggie Elenz, Ker Zeng Moua, Megan Cina-Bernard. **Motion Passed.**
- Approval of Contracts and Purchases - *Tim McGowan*
 - **Recommendation #4: Accept the purchase of Cafeteria Tables for \$26,791.25 (Attachment C1)**
 - **Recommended:** Ker Zeng Moua
 - **Second:** Maggie Elenz
 - **Voting in Favor:** Kevin Keto, Anna Schick, Sarah Zosel, Shawn Nilsson, Orobosa Ero, Daysi Rivas, Maggie Elenz, Ker Zeng Moua, Megan Cina-Bernard. **Motion Passed.**
 - **Recommendation #5: Accept the purchase of high school student devices for \$36,921. (Attachment C2)**
 - **Recommended:** Sarah Zosel
 - **Second:** Shawn Nilsson
 - **Voting in Favor:** Kevin Keto, Anna Schick, Sarah Zosel, Shawn Nilsson, Orobosa Ero, Daysi Rivas, Maggie Elenz, Ker Zeng Moua, Megan Cina-Bernard. **Motion Passed.**

- Executive Director's Report. (**Attachment D**) - *Tim McGowan*
 - **Recommendation #6: Accept the September 2022 Personnel Report.**
 - **Recommended:** Anna Schick
 - **Second:** Orobosa Ero
 - **Voting in Favor:** Kevin Keto, Anna Schick, Sarah Zosel, Shawn Nilsson, Orobosa Ero, Daysi Rivas, Maggie Elenz, Ker Zeng Moua, Megan Cina-Bernard. **Motion Passed.**
 - **Recommendation #7: Accept the Contracted Services through NOVA Education Consultants**
 - **Recommended:** Sarah Zosel
 - **Second:** Megan Cina-Bernard
 - **Voting in Favor:** Kevin Keto, Anna Schick, Sarah Zosel, Shawn Nilsson, Orobosa Ero, Daysi Rivas, Maggie Elenz, Ker Zeng Moua, Megan Cina-Bernard. **Motion Passed.**
 - **Recommendation #8: Accept the Food Service Director Stipend**
 - **Recommended:** Shawn Nilsson
 - **Second:** Anna Schick
 - **Voting in Favor:** Kevin Keto, Anna Schick, Sarah Zosel, Shawn Nilsson, Orobosa Ero, Daysi Rivas, Maggie Elenz, Ker Zeng Moua, Megan Cina-Bernard. **Motion Passed.**

Executive Director's Report Attachment D1 September 12th, 2022

I. Personnel Report

A. Leaves

1. Diane Huberty, High School Receptionist, is on leave through 10/31/22.

B. Separations

1. Susan Peters, High School Special Education Paraprofessional, is no longer a CPA employee as 8/12/22
2. Sandra Bennett, Elementary Special Education Paraprofessional, is no longer a CPA employee as of 8/26/22.

C. New Hires

1. **Sarah Han**, High School Social Studies Teacher
2. **Jaylen Newton**, High School Special Education Paraprofessional
3. **Maggie Stotts**, Kindergarten Teacher
4. **Wafua Thaiyeng**, Elementary School Special Education Paraprofessional
5. **Yeng Kong Thao**, High School Special Education Paraprofessional
6. **Dr. Juhi Upmanyu**, 6th Grade ELA Teacher

D. Reassignments

1. **Sher Thao**, 7/8 Social Studies Teacher

E. Still Hiring

1. Kindergarten ELD
2. 2nd Grade ELD
3. Elementary SpEd
4. Elementary SpEd Paraprofessional
5. Middle School ELD Teacher
6. Middle School SpEd
7. High School Math Teacher
8. High School SpEd

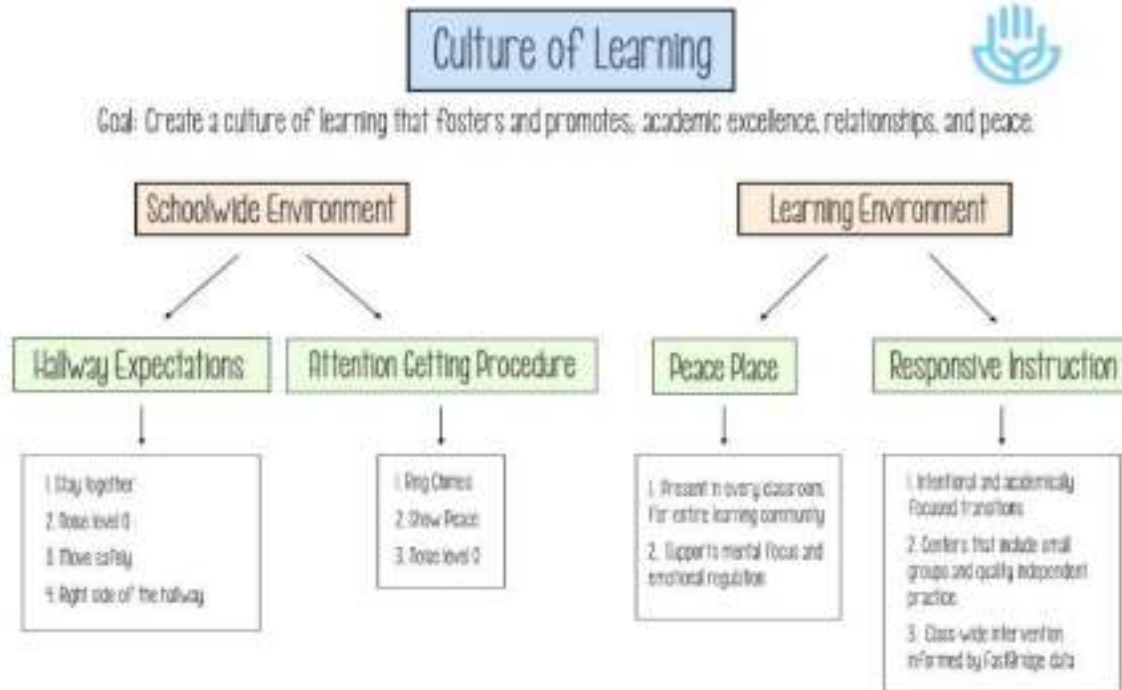
Recommendation: Accept the September 2022 Personnel Report

II. Academic Program

Elementary (Molly Huml):

Elementary Highlights and Happenings September 2022

The year is well underway in elementary! I am inspired by the energy and enthusiasm our staff are bringing into the school year. This year our school wide focus is creating and sustaining a culture of learning.



Teaching & Learning

● **August Workshop Sessions Highlights**

- Culture of Learning
- Classroom Set-Up Tips and Tricks
- First 6 Weeks
- Literacy Launch

● **Urgency: Responding to Data**

- In response to Spring FAST Data, classes are implementing academic transitions as a classwide intervention to start the year. Across the elementary, data showed a need to build phonemic awareness.

● **FASTBridge**

- Fall Window: September 19-30

Staff Development

● **September PLCs:**

- Data Dive
- Best Practices to support our ELD students
- Supporting school wide Initiatives

Middle School (Joe Doll):

We're off to a solid start in the middle school. The implementation of the math curriculum has been great for kids and energizing for our teachers. We've also implemented a bit more of a high school-style schedule for 7th and 8th graders that has enabled us to offer elective courses from computer science to piano to chess to math intervention.

In general, our kids seem happier and better prepared for a rigorous school day than they did last year. They're getting to class on time, they're completing work at a higher rate than this time last year, and resolving conflicts as peace builders. With the goal of "building love of school and love of CPA" in our middle school students, we've got celebrations on the calendar for every grade level this month. We want to continue to create opportunities for kids to build those connections with their teachers and with each other.

High School (Jason Carver):

With many new faces in the staff and leadership, the High School has been focusing on establishing a culture and climate with a peaceful learning environment for all students and staff. Working through our Ethics course, we are building strong meaningful relationships with one another. Through Virtual Visits, our Ethics Teachers are learning each student on a deeper level, as well as their families.

We are looking to increase our students' exposure through many different pathways. Tenth graders will attend Camp Ihduhapi on Friday, September 23rd for an all day Courage Retreat. This year's seniors will attend a two day Vision Quest retreat, Thursday October 6th at Camp St Croix, and Friday October 7th at St. Patrick Church where students will be taken part in goal setting activities. The rest of our community is thriving and learning from each other daily. We have also received positive student feedback about the food CKC has provided so far, expressing, "The mac n cheese almost tasted like my mom made it".

Schoolwide:

- **Special Education Update**
- **Virtual Teachers**
- **Creatively Focused Contracted Services expired 9/8/222**

Recommendation: Accept the Contracted Services through NOVA Education Consultants (Attachments D2-D7)

- **Qcomp Update approved by MDE on 9/7/22**
- **PS759 - ECF funding.** Was already approved by the board 10/21 at the quoted price of \$11,610.30. Devices are now available, but price increased to an out of pocket cost of \$299.70.
- **PS760 - ECF fully funded devices.** CPA needs to pay \$36,921.00, but the final cost to CPA is \$0 once we are reimbursed. Emergency approval on this PO was granted on August 24, 2022.

III. Finance

A. Enrollment:

COMMUNITY OF PEACE ACADEMY – 2022-2023 ENROLLMENT 9/9/2022

Grade	Waiting	Enrollment 22-23	Capacity	Grade
PreK	36	34	34	PreK
KNDG	0	58	75	KNDG
1	8	54	50	1
2	1	53	50	2
3	0	51	50	3
4	2	75	75	4
5	1	57	75	5
6	0	72	75	6
7	6	77	75	7
8	22	81	75	8
9	0	75	75	9
10	0	71	75	10
11	0	61	75	11
12	0	60	75	12
	76	879	934	

IV. STATE REPORTING AND COMPLIANCE

A. Title I, II, and III applications have been signed and completed as of 9/8/22.

B. PELSB Submissions

1. TIER 1 APPLICATIONS

- a) Sher Thao, 7/8 Social Studies Teacher
- b) Maggie Stotts, Kindergarten Teacher
- c) Dr. Juhi Upmanyu, 6th Grade ELA Teacher

2. TIER 2 APPLICATIONS

- a) Brittany Berres, Special Education Teacher

3. TIER 3 APPLICATIONS

- a) N/A

4. Out of Field APPLICATIONS

- a) Lia Ray, PreK Teacher
- b) Kim Michalak, Media Specialist

V. AUTHORIZER

A. Quarterly Report I due October 1, 2022

VI. OTHER BUSINESS

A. Food Service Update

1. Food Service Director Stipend (Attachment D9)

Recommendation: Accept the Food Service Director Stipend

B. Fundraising/Donations (Light Up the Night/Carnival)

C. Snow Removal Notice of Termination (Attachment D10)

- Board Training/Responsibilities/Voting - *Sarah Zosel (Board Training: Governance)*
- Board Member Nomination (Attachment E)
 - **Recommendation #9: Accept Blanca (Daysi) Rivas for a 3-year term as a Parent Board Member (2023-2025)**
 - **Recommended:** Sarah Zosel
 - **Second:** Shawn Nilsson
 - **Voting in Favor:** Kevin Keto, Anna Schick, Sarah Zosel, Shawn Nilsson, Orobosa Ero, Daysi Rivas, Maggie Elenz, Ker Zeng Moua, Megan Cina-Bernard. **Motion Passed.**
- Board Committees – clarify membership and scheduling - *Sarah Zosel (Board Training: Governance)*
 - *Finance Committee – Shawn Nilsson, Maggie Elenz*
 - *Facility/Health and Safety Committee – Orobosa Ero, Kevin Keto*
 - *Mission and Policy Committee – Ker Zeng Moua, Sarah Zosel*
 - *Schoolwide Program Oversight Task Force – Megan Cina-Bernard, Anna Schick*
 - *Parent Engagement Committee – Daysi Rivas*
- Board Goal Review - *Sarah Zosel (Attachment F)*
- Spring 2022 Family Survey Results (Attachment G) -*Molly Huml 7:55 p.*
- Community Engagement Report (Attachment H)
- Adjourn.
 - **Recommendation #10: Accept the recommendation to adjourn the meeting**
 - **Recommended:** Anna Schick
 - **Second:** Orobosa Ero
 - **Voting in Favor:** Kevin Keto, Anna Schick, Sarah Zosel, Shawn Nilsson, Orobosa Ero, Daysi Rivas, Maggie Elenz, Ker Zeng Moua, Megan Cina-Bernard. **Motion Passed.**

Next Meeting: Monday, October 10th at 6:00 p.m.

Agenda Items:

- UST Quarterly Report 1 (AKA Annual Report/World's Best Workforce Report)
- Board Strategic Plan Review
- Board Initial and Ongoing Training Review
- Board Goal Setting for 2022-23
- Dedication Day Update
- Elementary Principal's Update