
Community of Peace Academy PreK-12th Grade Open House

Tuesday, August 17 from 11:00 a.m. to 2:00 p.m. and 4:00 p.m. to 7:00 p.m.

Please use the Main Entrance (Door A) on Magnolia Ave. or the High School Entrance (Door D) on Desoto St.

****Masks are required****

Dear CPA Parents,

We are looking forward to seeing all of you and your children at our **PreK-12th Grade Open House on August 17th**. All persons attending Open House must wear a mask.

If your plans have changed and your child will not be attending Community of Peace Academy, please call Bonnie Johnson at 651-280-4587 immediately, as there are waiting lists for most grades. In this case, we will sincerely miss you and wish you the very best in the future.

All parents/mentors and students are encouraged to attend one of the Open House sessions, in order to meet your teacher, see your classroom and address other back to school needs. You can attend open house from 11:00am - 2:00pm or from 4:00pm - 7:00pm on August 17th. Enter through the Main Entrance (Door A) or the High School Entrance (Door D). Staff will be stationed throughout the building to assist you in finding your classroom, or to direct you to the Cafeteria for questions about transportation, nutrition, athletics, immunizations/health, or to purchase school uniform apparel.

If you will need a taxi or city bus transportation to school on August 17th, please call 651-280-4588.

***Please complete the online registration process for your child(ren)
for the 2021-2022 school year by AUGUST 13th, 2021.***

If you have any questions, please contact the school office. 651-776-5151

You will also find the following very important back to school information in this newsletter:

- Online Registration Instructions
- School Hours and Start Dates
- Home Visits
- Early Childhood Screening
- Important Notice for Preschool, Kindergarten, 7th Grade, 12th Grade and Transfer Students
- Transportation
- Breakfast and Lunch Information
- Elementary, Middle School and High School Uniform Guidelines
- School Supply List
- Fall Athletics
- SchoolMessenger
- 2021-2022 School Calendar

***If you have any questions or comments regarding this letter, please call 651-776-5151.
We look forward to seeing you on August 17th!***

2021-2022 Student Online Registration with ParentVUE

REGISTER FOR THE 2021-2022 SCHOOL YEAR BY AUGUST 13th, 2021.

Community of Peace Academy offers online registration of students using **Synergy Online Registration (ORL)**. Get your students ready for the new school year quicker and easier.

- Online registration is available for ALL grade levels. Don't have access to a computer or the Internet? Not a problem. Computers are available for registration in each of the CPA offices. To schedule an appointment, call 651-280-4604 or 651-280-4589.
- If you have more than one child in school, you need only one account to update all of their information.
- Verify your child's address, phone number, email address and emergency contacts online.
- At the beginning of each school year, login to verify that the information we have on record is up-to-date.

If you have any questions, please contact the school office. 651-776-5151

Sandi Popp, PreK-8 Attendance/Receptionist	651-280-4604
Diane Huberty, HS Attendance/Receptionist	651-280-4589
Alma Lora, Latino Family Engagement Specialist	651-289-3742
Mai Kao Lee, Hmong Family Engagement Specialist	651-280-4545
PawNay Bu, Karen Family Engagement Specialist	651-280-4591

Parents of new students

New to Community of Peace Academy? Using the enclosed Activation Key create your ParentVUE account online to register your child. Visit the CPA website to get started:

<https://www.cpapk12.org/students-and-families/studentvueparentvue/>

Parents of students already enrolled in CPA

Online registration is a self-guided process. This verification process is designed to make sure CPA has up-to-date information about your child(ren). If your child was already enrolled in CPA during the 2020-2021 school year, then **login to your ParentVUE account** to complete your child's registration. If you forgot your password or have a disabled account, email **sandip@cpapk12.org** or **dianeh@cpapk12.org**. Visit the CPA website to get started: <https://www.cpapk12.org/students-and-families/studentvueparentvue/>

How to complete your registration

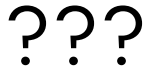
The following persons are authorized to enroll students:

- Parent (natural or adoptive)
- Legal Guardian
- Foster parent appointed by a state agency

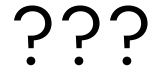
Once you log into ParentVUE, you'll be asked to review and update your student's information including:

- Address
- Parent/Guardian(s) Name and Contact Information
- Emergency Contacts
- Student Information
- Parent/Guardian Relationships
- Transportation

As you complete the annual verification process you may notice that some fields are non-editable. If any information provided in ParentVUE is incorrect please contact the school to update that information. *Mandatory fields will be indicated by a red * and will prevent a parent from moving forward until completed.*



QUESTIONS ABOUT REGISTRATION?



The following people are available to assist you:

Bonnie Johnson

Enrollment Coordinator
651-280-4587
bonniej@cpapk12.org

Sandi Popp

PreK-8 Receptionist
651-280-4604
sandip@cpapk12.org

Diane Huberty

High School Receptionist
651-280-4589
dianeh@cpapk12.org

MaiKao Lee

Hmong Family Engagement
Specialist
651-280-4545
maikaol@cpapk12.org

Paw Nay Bu

Karen Family Engagement
Specialist
651-280-4591
pawnay.bu@cpapk12.org

Alma Lora

Latino Family Engagement
Specialist
651-289-3742
almal@cpapk12.org

School Hours and Start Dates

Our school day begins at 8:00 a.m. and ends at 2:40 p.m.

The first day of school for Grades 1-12 will be Monday, August 23, 2021.

The first day of school for Preschool and Kindergarten will be Wednesday, August 25, 2021.

Home Visits

Parents are the first educators of their children, and at CPA we strive to support and empower parents to fulfill this primary role. To this end, CPA has a long-standing tradition of visiting the homes of our students each year. The primary purpose of Home Visits is to establish a strong relationship between the family and the teacher, characterized by communication, trust and support.

Again in 2021-2022, CPA will do Virtual Visits (via Zoom) in place of Home Visits.

Early Childhood Screening

Early Childhood Screening is a requirement for entrance into all Minnesota public schools, including Community of Peace Academy. You must provide the school office record of your child's early childhood screening at the time you are notified of your child's acceptance.

If your child has not completed an Early Childhood Screening, you must schedule one through your area school district or your healthcare provider. If you live in St. Paul, screening appointments can be scheduled by calling the SPPS Early Childhood Screening department at 651-632-3746 or emailing ECScreening@spps.org.

Background Checks for Chaperones

On occasion, parents may be invited to serve as field trip chaperones. A background check is required for all chaperones. Any parent who wishes to be considered to chaperone a field trip anytime during the 2021-2022 school year must complete background check form and return it to CPA by September 3, 2021, regardless of the date of the field trip. Background Check forms will be available at the Open House.

IMPORTANT NOTICE FOR PRESCHOOL, KINDERGARTEN, 7TH GRADE, 12TH GRADE and TRANSFER STUDENTS

If you have not yet turned in this information, please bring the documentation showing these immunizations have been completed to the Open House.
If you have questions, please call Judy Thompson, School Nurse: 651-280-4532

State law requires the school to have your child's immunization record before the first day of school. This law states your child may be excluded from school if immunizations are not up to date. The following immunizations are required:*

Preschool

- 4 DPT (diphtheria, tetanus, pertussis)
- 3 Polio
- 3 Hepatitis B
- 1 Hepatitis A
- 1 MMR (measles, mumps and rubella)
- 1 Varicella (chicken pox)
- 1 Hib (Haemophilus influenza type B)

Kindergarten

- 5 DPT (diphtheria, tetanus, pertussis)
- 4 Polio
- 3 Hepatitis B
- 2 MMRs (measles, mumps and rubella)
- 2 Varicella (chicken pox)

It is also recommended, but not required, that your child have a 5 year old physical exam (immunizations can also be done at this) and a dental exam prior to starting kindergarten.

7TH GRADE

In addition to what was required for kindergarten (see above), State law requires* that 7th Grade students also have:

- 1 Tdap (tetanus, diphtheria, pertussis) booster
- 1 Meningococcal immunization

12TH GRADE

In addition to what was required for 7th Grade (see above), State law requires* that 12th Grade students also have:

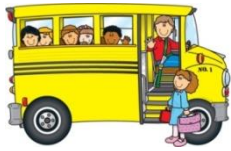
- a 2nd Meningococcal immunization

Your own clinic is always a good place to obtain immunizations, but the St. Paul Public Health at 555 Cedar in St. Paul also gives immunizations. Their number for appointments is 651-266-1234. If you have questions, please contact Judy Thompson, School Nurse: 651-280-4532
or judyt@cpapk12.org

** If immunizations cannot be given due to medical reasons or conscientiously held beliefs, an exemption form needs to be completed, notarized and brought to the office.*

Health Concerns

Please contact the school nurse regarding any health concerns that may impact your child while at school.



Transportation Information

In August you will receive your child's bus information. The information will list your child's Bus Stop Corner, Pickup Time and Route Number. Each student riding the bus will receive a separate notice. When you receive the transportation information, please have your child carry this notice in their backpack.

It is very important that we have up to date addresses in order to create bus routes.

If you happen to move over the summer or if your daycare has changed, please inform Choua Kong, Transportation Coordinator at 651-280-4588 or chouak@cpapk12.org as soon as possible to ensure your child has a bus stop on the first day of school.

Breakfast and Lunch Information

Community of Peace Academy contracts with St. Paul Public Schools (SPPS) Nutrition Services to provide Breakfast and Lunch. All students receive a free breakfast every day.



Every CPA family must complete a 2021-2022 SPPS Education Benefits/Free or Reduced Price Meals application, regardless of income status. A new application must be completed each school year. One application per family. Please include all members in your family on your application.

Applications can be completed:

- Online at <https://www.schoolcafe.com/spps>
- Paper applications will be available at the Open House.

2021-2022 School Meal Prices

The United States Department of Agriculture (USDA) will provide meals at no charge to students for School Year 2021-22. Community of Peace Academy families will still be required to complete the application for Educational Benefits at <https://www.schoolcafe.com/spps>. The completed applications are used in calculating compensatory revenue dollars and other educational benefits that fund our school.

If you have any questions, contact Cafeteria Supervisor Lisa Latessa at 651-280-4556.

UNIFORMS

**ALL STUDENTS MUST BE IN UNIFORM EVERY DAY.
ALL STUDENTS SHOULD BE IN UNIFORM ON THE FIRST DAY OF SCHOOL.
STUDENTS MUST ARRIVE TO SCHOOL IN UNIFORM.**

Elementary (Kindergarten - 4th Grade):

- Grey Knit Tab Front Polo Shirt with CPA logo \$10 (available for purchase at school)
- CPA Navy Sweatshirt (available at school) \$10
- Girls' Navy Uniform Jumper, Skirt or Skort
- Navy Uniform Pants or shorts
- Any school-issued shirt with a CPA logo

Where to Buy Uniforms

All items must fit appropriately. CPA Grey Polo Shirts and Navy Sweatshirts must be purchased at Community of Peace Academy. Uniform pants, jumpers, skirts, skorts and shorts can be purchased at any retail store.

No substitutions or alterations of any fashion are to be made to the school uniform.

The following items will be considered OUT OF UNIFORM:

- Coats, jackets, caps, hats, wristbands, and other outerwear not recognized as a Community of Peace Academy uniform. These must be kept in lockers.
- Pants/shorts with holes.
- Colored eye contacts. Only clear prescription contact lenses are allowed.
- Platform or high heel shoes, slippers, shoes with hidden wheels.
- Any other article of clothing or alteration of physical appearance that creates a disturbance to the learning environment.

If a student is out of uniform or violates any of the above stated provisions, he or she will be removed from class until they comply with the previously stated uniform guidelines. The student will be charged as tardy to class and, if he or she must wait for a parent to deliver the appropriate item of clothing to school, he or she will be marked absent unexcused.

CPA Spirit Wear

- Students may wear spirit wear purchased from our CPA Spirit Store:
<https://sideline.bsnsports.com/schools/minnesota/saintpaul/community-of-peace-academy>
- Names on all apparel purchased from our CPA Spirit Store must be the student's **LAST NAME ONLY**. If the name on the apparel is not the student's LAST NAME, the item is considered out of uniform and the student will not be allowed to wear the item during the school day.
- Students may wear CPA apparel they received from participating in any extracurricular school activity or event clothing issued by the school.

Free Dress Days

Throughout the course of the school year, certain occasions or events will arise when students will not need to wear their uniform for a school day(s). On such occasions students will be informed in the day(s) preceding through a school announcement or a letter home.

On such occasions, students must still wear clothing that is representative of the philosophy of Community of Peace Academy. Clothing, such as shirts or pants that feature pictures, phrases, or statements, must represent or promote peace and a non-violent, healthy lifestyle.

All items of clothing must fit comfortably and be school appropriate.

1. Coats, jackets, caps, hats, wristbands and outerwear must be kept in lockers.
2. Skirts and/or shorts must be mid-thigh or longer.
3. Yoga pants and pants/shorts/jeans with holes are not allowed.
4. Spaghetti straps, off-the-shoulder tops, halter or strapless tops are not allowed.
5. Clothing items that are transparent or sheer must have clothing worn under that meets the above criteria.

If it is ever a question as to whether or not you may be out of uniform or whether or not your choice of dress is appropriate, please contact the Administration.

UNIFORMS

**ALL STUDENTS MUST BE IN UNIFORM EVERY DAY.
ALL STUDENTS SHOULD BE IN UNIFORM ON THE FIRST DAY OF SCHOOL.
STUDENTS MUST ARRIVE TO SCHOOL IN UNIFORM.**

Middle School (5th- 8th Grade)

- Grey Knit Tab Front Polo Shirt with CPA logo
- CPA Navy Sweatshirt
- Navy Uniform Shorts, (mid-thigh length)
- Navy Uniform Pants
- Any school-issued shirt with a CPA logo

High School (9th-12th Grade)

- Navy Polo Shirt with CPA logo
- Navy Sweatshirt with CPA logo
- Khaki pants
- Khaki shorts (mid-thigh length)
- Khaki Capri pants
- Any school-issued shirt with a CPA logo

Additional Uniform Guidelines

No substitutions or alterations of any fashion are to be made to the school uniform.

The following items will be considered OUT OF UNIFORM:

- Coats, jackets, caps, hats, and other outerwear not recognized as Community of Peace Academy uniform. These must be kept in lockers.
- Pants/shorts with holes.
- Colored eye contacts. Only clear prescription contact lenses are allowed.
- Platform or high heel shoes, slippers, shoes with hidden wheels.
- Any other article of clothing or alteration of physical appearance that creates a disturbance to the learning environment.

If a student is out of uniform or violates any of the above stated provisions, they will be removed from class until they comply with the previously stated uniform guidelines. They will be charged as tardy to class and, if they must wait for a parent to deliver the appropriate item of clothing to school, they will be marked absent unexcused.

CPA Spirit Wear

- Students may wear spirit wear purchased from our CPA Spirit Store:
<https://sideline.bsnsports.com/schools/minnesota/saintpaul/community-of-peace-academy>
- Names on all apparel purchased from our CPA Spirit Store must be the student's **LAST NAME ONLY**. If the name on the apparel is not the student's LAST NAME, the item is considered out of uniform and the student will not be allowed to wear the item during the school day.
- Students may wear CPA apparel they received from participating in any extracurricular school activity or event clothing issued by the school.

Free Dress Days

Throughout the course of the school year, certain occasions or events will arise when students will not need to wear their uniform for a school day(s). On such occasions students will be informed in the day(s) preceding through a school announcement or a letter home.

On such occasions, students must still wear clothing that is representative of the philosophy of Community of Peace Academy. Clothing, such as shirts or pants that feature pictures, phrases, or statements, must represent or promote peace and a non-violent/healthy lifestyle.

All items of clothing must fit comfortably and be school appropriate.

1. Spaghetti straps, off the shoulder tops, halter or strapless tops are not allowed.
2. Coats, jackets, caps, hats, and outerwear must be kept in lockers.
3. Skirts and/or shorts must be mid-thigh or longer.
4. Pants/shorts with holes are not allowed.
5. Clothing items that are transparent or sheer must have clothing worn under that meets the above criteria.

If it is ever a question as to whether or not you may be out of uniform or whether or not your choice of dress is appropriate, please contact the appropriate principal.



2021-2022 School Supply List

Please make sure that your child has all of the supplies for the first day of school.

Preschool 4 Peace

- 1 box 24 count Crayola crayons
- 1 box 10 count Crayola markers
- 1 Fiskars blunt-tip child scissors
- 2 boxes of Kleenex
- 4 Expo dry erase markers
- 1 box of Ziploc bags-any size
- 2 Elmer's glue sticks
- 1 standard sized backpack (must be able to fit a full sized folder easily)
- 1 change of clothes (t-shirt, pair of pants, underwear, and socks)
- 1 pair of slip on or velcro gym shoes (no shoe laces)
- Winter gear for outdoor recess (boots, snow pants, hat, mittens and coat)

Kindergarten

- 1 Backpack
- In Kindergarten, we provide students with supplies throughout the year. If you would like to contribute to the supply fund, a suggested donation of \$10 is appreciated.

1st Grade

- 1 box of #2 pencils
- 1 box 24 count crayons (preferably Crayola)
- 1 box 12 count colored pencils (preferably Crayola)
- 2 boxes 10 count washable markers (preferably Crayola)
- 2 Elmer's glue sticks
- Backpack
- Winter gear for outdoor recess (boots, snow pants, hat, mittens and coat)

2nd Grade

- 1 box 24 count crayons
- 1 set 8 colors washable watercolor paint (preferably Crayola)
- 2 wide-ruled spiral notebooks - solid color
- 2 boxes of #2 pencils - plain colored
- 2 large pink erasers
- 1 box 8 count washable Crayola markers
- 1 box 12 count colored pencils
- 4 glue sticks
- 3 tissue boxes
- 2 pack of Expo black dry erase markers (chisel-tip)

3rd Grade

- 3 2-pocket plastic folders (solid colors in: Yellow, Red, Blue)
- 3 boxes of #2 pencils 24 count (preferably Ticonderoga)
- 1 box 10 count washable markers (preferably Crayola)
- 1 box 12 count colored pencils (preferably Crayola)
- 1 box 24 count crayons (preferably Crayola)
- 1 set 8 colors watercolor paint (preferably Crayola)
- 1 Fiskars blunt tip child scissors
- 2 packs of black large Expo dry erase markers
- 1 box quart sized Ziploc bags
- 4 large pink erasers
- 2 4-pack Elmer's glue sticks
- 4 tissue boxes (large size)
- Plastic sterilite pencil box (size 8 $\frac{3}{8}$ x 5 $\frac{5}{8}$ x 2 $\frac{1}{8}$)

4th Grade

- 3 pocket folders with prongs (solid colors: purple, yellow, green)
- 1 sturdy homework folder (any design)
- 3 boxes of #2 pencils
- 4 large pink erasers
- 2 tissue boxes
- 2 packs of Post-It notes
- 1 pack of white notecards
- 1 pack of multi-colored notecards
- 1 composition notebook
- 3 one subject spiral notebooks
- 1 pack of colored pencils
- 1 box of washable markers
- 1 set 8 colors watercolor paint (preferably crayola)
- 1 pack black Expo dry erase markers
- 1 box gallon sized Ziploc bags
- 2 four pack glue sticks



2021-2022 School Supply List

Please make sure that your child has all of the supplies for the first day of school.

5th Grade

- 4 composition notebook
- 4 pocket folders
- 1 highlighter
- Mechanical pencils with extra lead
- 1 eraser
- 4 black pens
- Pencil case with zipper
- Wired earbuds that fit in pencil case
- 1 clear water bottle that seals

6th Grade

- 5 composition notebooks
- 5 pocket folders
- Box of pencils
- Box of colored pencils
- Box of markers
- Pens of your choice
- Clear water bottle
- Dry erase markers

Optional:

- Paper
- Pencil pouch with zipper

7th Grade

- 5 Subject notebook
- 1 box of mechanical pencils or #2 pencils

8th Grade

- 1 2-inch or 3-inch 3-ring binder (to hold 3 single-subject notebooks)
- 4 notebooks (single subject)
- 4 pocket folders (3 hole punched)
- 2 packs college ruled loose leaf paper
- 1 pack black or blue ink pens
- 1 box of mechanical pencils or #2 pencils

Optional:

- Glue
- Colored pencils

High School

- 10 blue or black pens
- 10 pencils
- 1 eraser
- 2 highlighters
- 2-3 1-subject spiral notebooks
- 1 3-ring binder (grades 9 &10)
- 10 tab dividers (grade 9)
- 1 composition notebook (grades 11 &12)
- 1 pack college ruled loose leaf notebook paper (grade 11)

Optional:

- 1 TI-83 Graphing Calculator (grade 11 math)

Fall Athletics

To register for fall sports visit the CPA Athletics website: <https://www.cpapk12.org/athletics/>
All required paperwork must be turned in by the official first day of practice.

Fall Sports: High School Soccer, High School Girls' Volleyball, 7-12 Boys and Girls Cross Country
First Day of Practice: August 23rd

Middle School Soccer, Middle School Girls' Volleyball
First Day of Practice: September 7th

SchoolMessenger

CPA uses SchoolMessenger, an email and text messaging service that allows us to keep parents and guardians informed of important school information and alerts.

Subscribing to School Messenger with your smartphone is simple, and takes only a few seconds to complete. Simply text **subscribe** to the number 68453. You'll know you were successful if you receive a confirmation message from School Messenger.

In order to receive School Messenger text messages, CPA must have your mobile number listed in our database. To update your mobile number, or to confirm that we have your number, call the PreK-8 Office at 651-280-4604, or the HS Office at 651-280-4589.

Opting-Out: At any time, while listening to a phone message broadcast through SchoolMessenger, recipients can press "5" on their phone to initiate the opt-out process. After pressing 5, they will be given 3 choices:

- To unsubscribe from messages like these, please press 1
- To unsubscribe from all Non-Emergency messages, press 2
- To opt-out of all phone notifications, please press 3

Important: Opting-Out is done on a phone-by-phone basis and will only initiate a request for the phone number upon which the recipient is currently receiving a message and following these prompts. You must complete the process from every phone for which you wish to opt-out.

You can manage your School Messenger account by visiting their web site and creating a log in <https://go.schoolmessenger.com/>. A School Messenger [app](#) for your smartphone is also available.