

**Independent School District 4015
Community of Peace Academy
Board of Directors Meeting
Minutes: April 12, 2021**

Attachment A

Members Present: Maggie Elenz, Orobosa Ero, Erin Fiege, Kevin Keto, Ker Zeng Moua, Shawn Nilsson, Lillian Sanchez, Anna Schick, Sarah Zosel

Members Absent: None

Ex-Officio Members Present: David Núñez

Guests Present: Molly Huml, Elementary Principal; Bonnie Johnson, District Business Manager; Shannon Karkula, CPA Literacy Coach; Tim McGowan, High School Principal.

Note: A master 3-ring binder of the board packet including all the attachments is kept in the ED office for anyone - teacher, staff or member of the public - who wishes to review it.

I. Peace Circle

The Board meeting began on Zoom (online) at 6:00 p.m. with a Peace Circle. Orobosa Ero shared about how he encouraged his sons to be committed students.

II. Acceptance of Minutes

(Board Packet Attachment A1, A2)

Recommendation #1: Approve the March 8, 2021 Meeting Minutes.

Mr. Ero moved the Board approve Recommendation #1. Motion seconded by Ms. Elenz. The following voted in favor: Maggie Elenz, Orobosa Ero, Erin Fiege, Kevin Keto, Ker Zeng Moua, Shawn Nilsson, Lillian Sanchez, Anna Schick, Sarah Zosel. **Motion passed.**

Recommendation #2: Approve the March 24, 2021 Special Meeting Minutes.

Mr. Nilsson moved the Board approve Recommendation #2. Motion seconded by Ms. Schick. The following voted in favor: Maggie Elenz, Orobosa Ero, Erin Fiege, Kevin Keto, Ker Zeng Moua, Shawn Nilsson, Lillian Sanchez, Anna Schick, Sarah Zosel. **Motion passed.**

III. Acceptance of the Agenda

Recommendation #3: Acceptance of the Agenda.

Ms. Schick moved the Board approve Recommendation #3. Motion seconded by Mr. Ero. The following voted in favor: Maggie Elenz, Orobosa Ero, Erin Fiege, Kevin Keto, Ker Zeng Moua, Shawn Nilsson, Lillian Sanchez, Anna Schick, Sarah Zosel. **Motion passed.**

IV. Treasurer's Report

(Attachment B1, B2)

Recommendation #4: Approve the February 2021 Financial Statements.

Mr. Nilsson moved the Board approve Recommendation #4. Motion seconded by Ms. Fiege. The following voted in favor: Maggie Elenz, Orobosa Ero, Erin Fiege, Kevin Keto, Ker Zeng Moua, Shawn Nilsson, Lillian Sanchez, Anna Schick, Sarah Zosel. **Motion passed.**

Recommendation #5: Approve the February 2021 Checks and Wire Payments Report.

Mr. Nilsson moved the Board approve Recommendation #5. Motion seconded by Mr. Moua. The following voted in favor: Maggie Elenz, Orobosa Ero, Erin Fiege, Kevin Keto, Ker Zeng Moua, Shawn Nilsson, Lillian Sanchez, Anna Schick, Sarah Zosel. **Motion passed.**

V. **Approval of Contracts and Purchases**

(Attachment C1, C2)

Recommendation #6: Approve the contract for Speech Therapy for 2021/2022 (C1).

Ms. Zosel moved the Board approve Recommendation #6. Motion seconded by Mr. Keto. The following voted in favor: Maggie Elenz, Orobosa Ero, Erin Fiege, Kevin Keto, Ker Zeng Moua, Shawn Nilsson, Lillian Sanchez, Anna Schick, Sarah Zosel. **Motion passed.**

Recommendation #7: Approve the contract for Occupational Therapy for 2021/2022 (C2).

Ms. Zosel moved the Board approve Recommendation #7. Motion seconded by Ms. Elenz. The following voted in favor: Maggie Elenz, Orobosa Ero, Erin Fiege, Kevin Keto, Ker Zeng Moua, Shawn Nilsson, Lillian Sanchez, Anna Schick, Sarah Zosel. **Motion passed.**

VI. **Executive Director's Report**

(Attachment D, D1-D2)

April 12th, 2021

I. **PERSONNEL REPORT**

A. Leaves

- No new Leaves to report

B. Separations

- Asher McClinton's final day at CPA was March 23rd.

C. New Hires

- No new hires to report

D. Reassignments

- No reassignments to report

Recommendation #8: Accept the April 2021 Personnel Report.

Ms. Sanchez moved the Board approve Recommendation #8. Motion seconded by Mr. Keto. The following voted in favor: Maggie Elenz, Orobosa Ero, Erin Fiege, Kevin Keto, Ker Zeng Moua, Shawn Nilsson, Lillian Sanchez, Anna Schick, Sarah Zosel. **Motion passed.**

II. **ACADEMIC PROGRAM**

- A. Updates to the COVID Plan

I. **FINANCE** A. Enrollment

COMMUNITY OF PEACE ACADEMY – 2020-2021 ENROLLMENT
3/29/2021

Grade	Waiting	Enrollment 21-22	Capacity	Grade
PreK	0	33	36	PreK
KNDG	0	50	75	KNDG
1	0	48	75	1
2	0	52	50	2
3	0	51	75	3
4	5	53	50	4
5	0	60	75	5
6	0	78	75	6
7	0	68	75	7
8	0	80	75	8
9	5	70	75	9
10	0	63	75	10
11	0	65	75	11
12	1	55	75	12
	1	826	961	

COMMUNITY OF PEACE ACADEMY – 2021-2022 ESTIMATED
ENROLLMENT 3/29/2021

Grade	Waiting	Enrollment 21-22	Capacity	Grade
PreK	0	31	36	PreK
KNDG	0	45	75	KNDG
1	0	55	50	1
2	0	50	50	2
3	0	66	75	3
4	5	53	50	4
5	0	61	75	5
6	0	71	75	6
7	0	80	75	7
8	0	72	75	8
9	5	79	75	9
10	0	71	75	10
11	0	63	75	11
12	1	65	75	12
	1	862	936	

B. Approved PPP loan

IV. STATE REPORTING AND COMPLIANCE

A. No updates

V. AUTHORIZER

A. Quarter 3 report to University of St Thomas (Attachment D1) and UST Quarterly Report Q3 feedback form (D2)

VI. Other Business

A. Update to the Compensatory Aid Hold Harmless section of the omnibus bill this spring.

***End of Executive Director's Report

VII. ED Search and Hiring Process Recommendations

VIII. Committee Updates

(Attachments E1-E4)

Finance Committee Minutes (E1)
Schoolwide Program Oversight Committee Minutes (E4)
Facility/Health and Safety Committee Minutes (E5)
Mission and Policy Committee Minutes (E6)

IX. Establishment of Board Nominating Committee

Kevin Keto, Shawn Nilsson, Sarah Zosel will serve as the nominating committee.

X. Community Engagement Update

(Attachment F)

XI. Executive Director Review.

Recommendation #9: Close session to discuss the on-going Executive Director Review pursuant to The Open Meeting Law, Minnesota Statute section 13D.05, subdivision 3(a).

Mr. Ero moved the Board approve Recommendation #9. Motion seconded by Mr. Moua. The following voted in favor: Maggie Elenz, Orobosa Ero, Erin Fiege, Kevin Keto, Ker Zeng Moua, Shawn Nilsson, Lillian Sanchez, Anna Schick, Sarah Zosel. **Motion passed.**

Recommendation #10: Open the closed session.

Ms. Schick moved the Board approve Recommendation #10. Motion seconded by Mr. Nilsson. The following voted in favor: Maggie Elenz, Orobosa Ero, Erin Fiege, Kevin Keto, Ker Zeng Moua, Shawn Nilsson, Lillian Sanchez, Anna Schick, Sarah Zosel. **Motion passed.**

XII. Adjourn

Ms. Schick moved for adjournment. Motion seconded by Ms. Elenz. Everyone voted in favor. **Motion passed.**

Respectfully Submitted,

Sarah Zosel
Board Secretary

Next Meeting: Monday, May 10th at 6:00 pm

Agenda Items:

- Nominating Committee Report
- 2021-2022 Budget Approval
- Community Member of the Year
- Approval 2021-2022 MN State HS League Membership
- Approval of HS Credits, Class of 2022