

**Independent School District No. 4015
Community of Peace Academy
Board of Directors Meeting
Minutes: September 14, 2020**

Attachment A

Members Present: Jennifer Baker, Orobosa Ero, Kevin Keto, Margaret Pitsenbarger, Lilian Sanchez, Anna Schick, Pamella Stommies, Charley Swanson, Sarah Zosel

Members Absent: None

Ex-Officio Members Present: David Núñez

Guests Present: Erin Fiege, Preschool Teacher; Molly Huml, Elementary Principal; Tim McGowan, High School Principal; Katie Miskowic, 3rd grade teacher.

Note: A master 3-ring binder of the board packet including all the attachments is kept in the ED office for anyone - teacher, staff or member of the public who wishes to review it.

I. Peace Circle

The Board meeting began on Google Meet (online) at 6:00 p.m. with a Peace Circle.

II. Acceptance of Minutes (Board Packet Attachment A)

Recommendation #1: Acceptance of the Minutes of the CPA Board Meeting: August 10, 2020.

Ms. Sanchez moved the Board approve Recommendation #1. Motion seconded by Mr. Swanson. The following voted in favor: Jennifer Baker, Orobosa Ero, Kevin Keto, Margaret Pitsenbarger, Lilian Sanchez, Anna Schick, Pamella Stommies, Charley Swanson, Sarah Zosel. **Motion passed.**

III. Acceptance of Agenda

Recommendation #2: Acceptance of the agenda.

Ms. Pitsenbarger moved the Board approve Recommendation #2. Motion seconded by Mr. Keto. The following voted in favor: Jennifer Baker, Orobosa Ero, Kevin Keto, Margaret Pitsenbarger, Lilian Sanchez, Anna Schick, Pamella Stommies, Charley Swanson, Sarah Zosel. **Motion passed.**

IV. Treasurer's Report (Attachment B)

Recommendation #3: Approve the July 2020 Financial Statements.

Ms. Baker moved the Board approve Recommendation #3. Motion seconded by Mr. Ero. The following voted in favor: Jennifer Baker, Orobosa Ero, Kevin Keto, Margaret Pitsenbarger, Lilian Sanchez, Anna Schick, Pamella Stommies, Charley Swanson, Sarah Zosel. **Motion passed.**

Recommendation #4: Approve the July 2020 Checks and Wire Payments Report.

Ms. Baker moved the Board approve Recommendation #4. Motion seconded by Ms. Zosel. The following voted in favor: Jennifer Baker, Orobosa Ero, Kevin Keto, Margaret Pitsenbarger, Lilian Sanchez, Anna Schick, Pamella Stommies, Charley Swanson, Sarah Zosel. **Motion passed.**

V. Approval of Purchases and Contracts Attachments C1-C2

Recommendation #5: Approve building addition project purchases against the Capital Improvement Fund.

Ms. Schick moved the Board approve Recommendation #5. Motion seconded by Ms. Stommies. The following voted in favor: Jennifer Baker, Orobosa Ero, Kevin Keto, Margaret Pitsenbarger, Lilian Sanchez, Anna Schick, Pamella Stommies, Charley Swanson, Sarah Zosel. **Motion passed.**

Recommendation #6: Approve the 2020/2021 contract with St. Paul Nutrition Services.
Ms. Pitsenbarger moved the Board approve Recommendation #6. Motion seconded by Mr. Swanson. The following voted in favor: Jennifer Baker, Orobosa Ero, Kevin Keto, Margaret Pitsenbarger, Lilian Sanchez, Anna Schick, Pamella Stommes, Charley Swanson, Sarah Zosel.
Motion passed.

VI. Executive Director's Report (Board Packet Attachment D) September 14, 2020

I. PERSONNEL REPORT

A. Leaves

B. Separations

- Quinn Anderson is no longer a CPA employee as of 8/28/20
- Lauren Schweich is no longer a CPA employee as of 9/3/20
- Jodi Fiege is no longer a CPA employee as of 9/11/20

C. New Hires

- We have hired Minh Anh Nguyen to be our new High School Special Education Paraprofessional
- We have hired Alma Lora to be our new Latino Family and Community Engagement Specialist.

D. Reassignments

- We have reassigned Lauren Hillman to be our new 5th gradeteacher
- We have reassigned Myser Arthur to be our new 3rd grade teacher
- We have reassigned Libby Anderson to be our new 6th gradeteacher

Recommendation #7: Accept the September 2020 Personnel Report.

Ms. Zosel moved the Board approve Recommendation #7. Motion seconded by Mr. Swanson. The following voted in favor: Jennifer Baker, Orobosa Ero, Kevin Keto, Margaret Pitsenbarger, Lilian Sanchez, Anna Schick, Pamella Stommes, Charley Swanson, Sarah Zosel. **Motion passed.**

II. ACADEMIC PROGRAM

A. Public Release of North Star Accountability Results. The most recent results, North Star results for Spring 2019 were publicly released on August 29, 2019.

B. Distance Learning and the start of the year.

III. FINANCE
A. Enrollment

**COMMUNITY OF PEACE ACADEMY 2020-2021 –
 ENROLLMENT 9/8/2020**

Grade	Waiting	Enrolled	Capacity	
-1	1	34	34	
0	0	49	75	
1	0	49	54	
2	4	51	54	
3	4	53	54	
4	0	54	54	
5	0	59	54	
6	0	76	75	
7	0	68	73	
8	3	80	81	2 siblings waiting of the 3
9	0	78	81	
10	0	62	81	
11	0	66	81	
12	0	56	81	
	12	835	934	

September 2020: 835 enrolled, 12 on wait list
Budgeted Figure 853

B. FY20 Federal Title Fund Allocations

The 2019-2020 Title applications deadlines were extended until Sept 15th.

IV. STATE REPORTING AND COMPLIANCE

Q-Comp Change form – changes to Teacher Evaluation System

V. AUTHORIZER

- A. 2019-2020 Quarterly Report Requirements
- B. 2019-2020 Site Visit
- C. Comparison Schools

VI. Other Business

- A. Leadership Team’s work with Annie Perdue-Olsen
- B. Lawsuit

***End Executive Director’s Report

- VII. **Schoolwide Program Oversight Committee’s Final Teacher Evaluation** (Attachment E)
Recommendation #8: Accept the 2020/2021 Performance Evaluation System for Certified Staff.
Ms. Schick moved the Board approve Recommendation #8. Motion seconded by Ms. Sanchez.
The following voted in favor: Jennifer Baker, Orobosa Ero, Kevin Keto, Margaret Pitsenbarger, Lilian Sanchez, Anna Schick, Pamella Stommes, Charley Swanson, Sarah Zosel. **Motion passed.**
- VIII. **Community Engagement Report** (Attachment F)
- IX. **Board Nominating Committee**
Report on progress.
- X. **Board Committees**
Clarify membership and scheduling
- XI. **Initial and Ongoing Board Training Plan**
Social work team will be presenting on their work.
- XII. **Community Member of the Year**
- XIII. **Building Company/Facility Expansion Update**
- XIV. **Motion to Close the Meeting**
Recommendation #9: Close the meeting for the purpose of discussing private data pursuant to The Open Meeting Law.
Mr. Swanson moved the Board approve Recommendation #9. Motion seconded by Mr. Ero. The following voted in favor: Jennifer Baker, Orobosa Ero, Kevin Keto, Margaret Pitsenbarger, Lilian Sanchez, Anna Schick, Pamella Stommes, Charley Swanson, Sarah Zosel. **Motion passed.**
- XV. **Motion to Reopen the Meeting**
Recommendation #10: Reopen the meeting.
Ms. Baker moved the Board approve Recommendation #10. Motion seconded by Ms. Mr. Keto. The following voted in favor: Jennifer Baker, Orobosa Ero, Kevin Keto, Margaret Pitsenbarger, Lilian Sanchez, Anna Schick, Pamella Stommes, Charley Swanson, Sarah Zosel. **Motion passed.**
- XVI. **Adjourn**
Ms. Schick moved for adjournment. Motion seconded by Ms. Sanchez. Everyone voted in favor.
Motion passed.

Respectfully Submitted,
Sarah Zosel
Board Secretary

Next Meeting: 6:00 pm, October 12th, 2020

Agenda Items:

- UST Quarterly Report 1 (AKA Annual Report/World’s Best Workforce Report)
- Board Strategic Plan Review
- Elementary Principal’s Update