

Independent School District No. 4015
Community of Peace Academy
Joint Meeting of the CPA Building Company and the CPA Board of Directors
Minutes: April 15, 2019

Attachment A

CPA Board Members Present: Ms. Baker, Mr. Swanson, Ms. Pitsenbarger, Mr. Ero, Mr. Keto, Ms. Weissenborn, Ms. Davis

CPA Board Members Absent: Ms. Sizer

Ex-Officio Members Present: Ms. Quinn

CPA Building Company Board Members Present: Ms. Baker, Mr. Swanson, Ms. Pitsenbarger,

Ex-Officio Members Present: Ms. Quinn

I. Peace Circle

The Board meeting began at 6:00 p.m. with a Peace Circle.

II. Acceptance of Minutes

(Attachment A)

Recommendation #1: Acceptance of the March 9, 2018 Building Company Board Meeting Minutes

Mr. Swanson moved the Board approve Recommendation #1. Motion seconded by Ms. Pitsenbarger.

The following voted in favor: Ms. Baker, Mr. Swanson, Ms. Pitsenbarger. **Motion passed.**

III. Acceptance of Agenda

Recommendation #2: Acceptance of the Building Company Board meeting agenda.

Ms. Pitsenbarger moved the Board approve Recommendation #2. Motion seconded by Ms. Baker. The

following voted in favor: Ms. Baker, Mr. Swanson, Ms. Pitsenbarger. **Motion passed.**

IV. Facility Expansion Planning

- Project Scope and Budget *(Attachment B1a and B1b)*
- Design Cost Commitment and Payment to DSGW architects *(Attachment B2)*
- Project Timeline *(Attachment B3)*
- Reimbursement Resolutions *(Attachment B4a and B4b)*
- Housing and Redevelopment Authority Application *(Attachment B5)*
- Review and Comment Application to MDE *(Attachment B6)*
- Letter of Engagement to Dougherty & Company LLC *(Attachment B7)*

V. Recommendations

Building Company Recommendation #1: Approve the Project Scope and Budget

Ms. Pitsenbarger moved the Building Company approve Recommendation #1. Motion seconded by Mr. Swanson. The following voted in favor: Ms. Baker, Mr. Swanson, Ms. Pitsenbarger. **Motion passed.**

Building Company Recommendation #2: Approve the design cost commitment and payment to DSGW Architects.

Ms. Baker moved the Building Company approve Recommendation #2. Motion seconded by Mr. Swanson. The following voted in favor: Ms. Baker, Mr. Swanson, Ms. Pitsenbarger. **Motion passed.**

Building Company Recommendation #3: Approve the Project Timeline

Ms. Pitsenbarger moved the Building Company approve Recommendation #3. Motion seconded by Ms. Baker. The following voted in favor: Ms. Baker, Mr. Swanson, Ms. Pitsenbarger. **Motion passed.**

Building Company Recommendation #4a: Approve the payment of certain costs of the Project in advance of the issuance of the Bonds, on condition that all such expenditures be reimbursed from the proceeds of the Bonds.

Ms. Baker moved the Building Company approve Recommendation #4a. Motion seconded by Ms. Pitsenbarger. The following voted in favor: Ms. Baker, Mr. Swanson, Ms. Pitsenbarger. **Motion passed.**

Board of Directors Recommendation #4b: Approve advancing payment of certain costs of the Project in advance of the issuance of the Bonds, on condition that all such expenditures be reimbursed from the proceeds of the Bonds.

Ms. Weissenborn moved the Board approve Recommendation #4b. Motion seconded by Mr. Keto. The following voted in favor: Ms. Baker, Mr. Swanson, Ms. Pitsenbarger, Mr. Ero, Mr. Keto, Ms. Weissenborn, Ms. Davis. **Motion passed.**

Building Company Recommendation #5a: Approve the submission of Review and Comment application to the Minnesota Department of Education.

Mr. Swanson moved the Building Company approve Recommendation #5a. Motion seconded by Ms. Baker. The following voted in favor: Ms. Baker, Mr. Swanson, Ms. Pitsenbarger. **Motion passed.**

Board of Directors Recommendation #5b: Approve the submission of Review and Comment application to the Minnesota Department of Education.

Mr. Ero moved the Board approve Recommendation #5b. Motion seconded by Mr. Keto. The following voted in favor: Ms. Baker, Mr. Swanson, Ms. Pitsenbarger, Mr. Ero, Mr. Keto, Ms. Weissenborn, Ms. Davis. **Motion passed.**

Building Company Recommendation #6a: Approve the submission of Housing and Redevelopment Authority Application to the City of St. Paul.

Ms. Baker moved the Building Company approve Recommendation #6a. Motion seconded by Mr. Swanson. The following voted in favor: Ms. Baker, Mr. Swanson, Ms. Pitsenbarger. **Motion passed.**

Board of Directors Recommendation #6b: Approve the submission of Housing and Redevelopment Authority Application to the City of St. Paul.

Ms. Davis moved the Board approve Recommendation #6b. Motion seconded by Mr. Ero. The following voted in favor: Ms. Baker, Mr. Swanson, Ms. Pitsenbarger, Mr. Ero, Mr. Keto, Ms. Weissenborn, Ms. Davis. **Motion passed.**

Building Company Recommendation #7: Engage Dougherty & Company LLC as the underwriter for the proposed financing for Charter School Lease Revenue Bonds, Series 2019 (Community of Peace Academy).

Ms. Pitsenbarger moved the Building Company approve Recommendation #7. Motion seconded by Mr. Baker. The following voted in favor: Ms. Baker, Mr. Swanson, Ms. Pitsenbarger. **Motion passed.**

VI. **Adjourn**

Ms. Baker moved the Building Company Board meeting adjourn at 6:45 pm. Motion seconded by Mr. Swanson. The following voted in favor: Ms. Baker, Mr. Swanson, Ms. Pitsenbarger. **Motion passed.**

Respectfully Submitted,
Angela Sizer
Board Secretary