

**CPA Building Co. Board Meeting Agenda
October 30th 2018**

Present: Charley Swanson, Jennifer Baker, Margaret Pitsenbarger

Ex Officio: Cara Quinn

Guests: Tim McGowan, Bao Vang, Molly Huml, Bonnie Johnson, Kou Vang, Mark Beltz
(via telephone)

Acceptance of the Agenda

Recommendation: Accept the October 30, 2018 meeting agenda. Motion: MP. Second: JB. Voted in favor: MP, JB, CS.

Acceptance of the August 4, 2018 Meeting Minutes

Recommendation: Accept the August 4, 2018 meeting minutes. Motion: CS. Second: JB. Voted in favor: MP, JB, CS.

Expansion Project Review

The committee received an updated on dialogue with the City of Saint Paul, and reviewed and discussed architectural drawings of expansion, the project budget, the site plan proposal budget, and project timeline projections. The committee discussed the process of identifying an architect and general contractor for the expansion project.

Recommendation: Pursue the proposed expansion plan, with the goal of opening doors to new enrollment in Fall 2020. Motion: JB. Second: MP. Voted in favor, MP, JB, CS.

Conduct an RFQ for General Contractor, bids to be solicited from a number of vendors coordinated by JB Vang Realty on behalf of the Community of Peace Building Company.

Motion: CS. Second: JB. Voted in favor, MP, JB, CS.

Request a Fee Proposal for building co. review and references from prior charter school jobs from DSGW. Motion: MP. Second: CS. Voted in favor, MP, JB, CS.

Approve the pre-development budget for the development of a site plan proposal.

Motion: CS. Second: JB. Voted in favor, MP, JB, CS.