

Adopted: January 8, 2015
Revised: August 8, 2016

COMMUNITY OF PEACE ACADEMY POLICY 7.3.4 STUDENT FEE REQUIREMENTS AND PROHIBITIONS

I. PURPOSE

Community of Peace Academy operates in compliance with Minnesota Public School Fee Law to require and to prohibit pupil fees as allowed. Therefore, Community of Peace Academy will not deny a student an education because of economic inability to furnish books and supplies necessary to complete graduation requirements. Community of Peace Academy may charge fees in areas considered extra-curricular, non-curricular, or supplementary to the requirements for the successful completion of a required class or educational program.

II. POLICY STATEMENT

It is the policy of the Board of Community of Peace Academy to fully comply with state law regarding pupil fees.

III. POLICY

A. Allowed Fees. Community of Peace Academy may require payment of fees in the following circumstances:

1. Any program where the final product becomes the personal property of the student, at the student's option;
2. Extracurricular activity charges and admission fees, where attendance is optional and where the fee is the same for all students, including home school students;
3. Security deposits for the return of materials, supplies, or equipment;
4. Physical education apparel, if not provided by the student under Board guidelines;
5. Items of personal use or optional purchases, such as student publications, class rings, yearbooks, and graduation announcements;
6. Driver's education fees for school students when they do not exceed costs;
7. Field trips considered supplementary to the school's educational program;
8. Reasonable rental fees, for school instruments;

9. Reasonable transportation fees for the following:
 - a. Extracurricular activities that are optional to the student;
 - b. Students who live less than two miles from the school, ensuring that no student is denied transportation due to inability to pay the fee; and
 - c. Post-secondary education site.
- B. Prohibited Fees. Community of Peace Academy is not authorized to and will not charge fees for the following:
 1. Textbooks, workbooks, art materials, laboratory supplies, towels;
 2. Supplies necessary for participation in any required instruction;
 3. Required field trips as part of the basic educational program;
 4. Graduation caps, gowns, and diplomas or any specific form of dress necessary for any educational program;
 5. Instructional costs for school personnel in a graduation course or program required for graduation;
 6. Library books required to be utilized for any educational course or program;
 7. Fees for any activity the student is required to attend;
 8. Costs for any required educational course or program;
 9. Fees for locker rentals;
 10. Transportation costs for students living two miles or more from school;
- C. Withholding Grades or Diplomas Prohibited. Community of Peace Academy may not withhold rights or privileges, including the receipt of grades or diplomas, for failure to pay a required fee, but may take other collection action as allowed.
- D. Fees for Lost or Destroyed Materials. Community of Peace Academy may charge fees for textbooks, workbooks, and library books that are lost or destroyed by students and must annually notify students of this possibility.
- E. Waiver of Fees. A student fee may be waived by Community of Peace Academy for students whose parent(s) are serving or have served in the military in the past year or if the student is unable to pay the fee.

Legal References: Minn. Stat. §124E (Charter School Law)
Minn. Stat. §§123B.34-.39 (Pupil Fee Law)